

**AGENDA OF THE ANNUAL GENERAL SHAREHOLDERS MEETING 2016  
OF JOINT STOCK COMMERCIAL BANK FOR FOREIGN TRADE OF VIETNAM**

*Hanoi, April 15<sup>th</sup>, 2016*

CONTENTS	CONDUCTOR	TIME
<b>I. Opening procedures</b>	<b>Organizing Committee</b>	<b>70'</b>
1. Hand out documents and voting cards to Shareholders	Shareholders' Eligibility Examining Committee (7h30'-8h30')	60'
2. Announce the purpose of the Meeting and introduce participants and the Shareholders' Eligibility Examining Committee	Organizing Committee – 8h30'	03'
3. Announce the results of examining the eligibility of Shareholders attending the Meeting	Head of Shareholders' Eligibility Examining Committee	05'
4. Introduce and approve of the members of the Chair Committee	Organizing Committee	02'
<b>II. Meeting contents</b>	<b>Chair Committee</b>	<b>130'</b>
1. Appoint the Secretary Committee of the Meeting and approve of the members of the Vote Counting Committee;	Head of Chair Committee	05'
2. Approve of the voting and electing method;	Head of Votes Counting Committee	05'
3. Deliver the Opening speech and approve of the Meeting's agenda;	Head of Chair Committee	05'
4. Approve of the Regulation for the General Meeting;	Chair Committee	05'
5. Report of the Board of Directors on 2015 operation and 2016 orientation;	Chair Committee	15'
6. Report of the Board of Management on business activities in 2015 and plans for 2016;	Chair Committee	15'
7. Report of the Supervisory Board on operation in 2015 and orientation for 2016;	Head of Supervisory Board	15'
8. The Proposal on the profit distribution plan in 2015;	Chair Committee	05'
9. The Proposal on the remuneration for the Board of Directors and the Supervisory Board in 2016;	Chair Committee	05'
10. The Proposal on the capital increase in 2016 by bonus share issuance and private placement;	Chair Committee	10'
11. Discussion and voting for approval of the reports and proposals;	Chair Committee and Votes Counting Committee	45'
<b>III. Meeting Conclusion</b>	<b>Chair Committee</b>	<b>20'</b>
1. Present the draft meeting minutes and resolutions of the General Meeting	Secretary Committee	10'
2. Approve of the meeting minutes and resolutions of the General Meeting	Chair Committee	05'
3. Conclusions and Ceremony closing remarks	Head of Chair Committee	05'

**ORGANIZING COMMITTEE**